



# COMMISSION REGULAR MEETING AGENDA

November 9, 2021

To be held in virtually via MS Teams in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamations 20-05 and 20-28 et seq. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 and Conference ID 603 213 083#

## ORDER OF BUSINESS

10:30 a.m.

### 1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

### 4. SPECIAL ORDERS OF THE DAY

### 5. EXECUTIVE DIRECTOR'S REPORT

### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**DUE TO SENATE CONCURRENT RESOLUTION 8402 AND THE GOVERNOR'S PROCLAMATION 20-28** there will be no physical location for this meeting and the

**PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of November 9, 2021. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, November 9, 2021. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

### 10. NEW BUSINESS – PUBLIC HEARINGS (*To be heard immediately following Public Comment.*)

10a. Introduction of Resolution No. 3793: A Resolution Adopting the Final Budget of the Port of Seattle for the Year 2022; Making, Determining, and Deciding the Amount of Taxes to be Levied Upon the Current

Assessment Roll; Providing Payment of Bond Redemptions and Interest, Cost of Future Capital Improvements and Acquisitions, and for Such General Purposes Allowed by Law which the Port Deems Necessary; and Directing the King County Council as to the Specific Sums to be Levied on All of the Assessed Properties of the Port of Seattle District in the Year 2022. ([memo](#), [draft resolution](#), and [presentation](#) enclosed)

10b. Introduction of Resolution No. 3794: A Resolution Specifying the Dollar and Percentage Change in the Regular Property Levy from the Previous Year Per RCW 84.55.120; Providing for a Three Percent Increase of the Levy from \$78,676,344 to \$81,036,634. ([memo](#) and [draft resolution](#) enclosed)

**8. CONSENT AGENDA** (*Consent agenda items are adopted by one motion without discussion.*)

8a. Approval of Minutes of the Regular Meeting of October 26, 2021. (**no enclosure**)

8b. Approval of the Claims and Obligations for the Period October 1, through October 31, 2021, Including Accounts Payable Check Nos. 941268 through 941596 in the Amount of \$3,160,009.23; Accounts Payable ACH Nos. 039135 through 039860 in the Amount of \$51,684,893.39; Accounts Payable Wire Transfer Nos. 015700 through 015717 in the Amount of \$11,260,683.02, Payroll Check Nos. 199844 through 200134 in the Amount of \$82,039.86; and Payroll ACH Nos. 1045824 through 1052137 in the Amount of \$17,777,193.09 for a Fund Total of \$83,964,818.59. ([memo](#) enclosed)

8c. Authorization for the Executive Director to 1) Proceed with the Badge System Update Project and 2) Execute Contract(s) for Software, Equipment, Vendor Services, and Ten Years of Software License and Maintenance Fees. The Amount requested for Project Implementation is \$800,000 and the Estimated Ten-year Software License and Maintenance Fee is \$2,500,000 (\$250,000 Annually). (CIP #C801201) ([memo](#) enclosed)

8d. Authorization for the Executive Director to Execute a Contract in the Estimated Amount of \$350,000 to Purchase a Bomb Disposal Robot. (CIP #C801260) ([memo](#) enclosed)

8e. Authorization for the Executive Director to Execute a Five-year Contract in the Amount of Not-to-Exceed \$750,000 for Emergency Preparedness Exercise Support, at the Seattle-Tacoma International Airport. ([memo](#) enclosed)

8f. Authorization for the Executive Director to Execute a Contract in the Estimated Amount of \$550,000 with an Insurance Brokerage Firm for the Purpose of Procuring Property Insurance for the Port Over a Three-year Period with Two One-year Extension Options. ([memo](#) enclosed)

8g. Authorization for the Executive Director to Execute a Contract in the Estimated Amount of \$425,000 with an Insurance Brokerage Firm for the Purpose of Procuring Liability Insurance for the Port over a Three-year Period with Two One-year Extension Options. ([memo](#) enclosed)

8h. Authorization for the Executive Director to Execute an Interlocal Agreement (ILA) with the Northwest Seaport Alliance (NWSA) to Implement a Series of Support Service Agreements to Allow Port Staff to Provide Services to the NWSA for 2022. ([memo](#) and [agreement](#) enclosed)

- 8i. Authorization for the Executive Director to Increase the Contract Value for Two Existing Snow Removal Contracts by \$1,200,000 to a New Contract Value of \$4,000,000 to Provide Snow Removal Services for the Aircraft Movement Area (AMA) at SEA. ([memo](#) enclosed)
- 8j. Introduction of Resolution No. 3795: A Resolution Establishing Pay Ranges for Non-represented Jobs and Authorizing Benefits that Comprise the Overall Benefits Package Offered to Non-represented Port Employees and Amending the Salary and Benefits Policy Directive Established by Resolution No. 3739. ([memo](#), [draft resolution](#), [Exhibit A](#), [2021 current pay ranges](#), and [presentation](#) enclosed)
- 8k. Authorization for the Executive Director to Award and Execute a Construction Contract to the Low Bidder for an Irregular Bid Outcome with Only One Bid Submitted. No Funding is Associated with this Request and the Project is Currently Authorized for Construction with a Total Estimated Cost Not-to-Exceed \$10,000,000. (CIP #C800944) ([memo](#) enclosed)
- 8l. Authorization for the Executive Director to Execute the Fourth Amendment to the Ground Lease with Duke's Shilshole Bay Chowder House LLC, for a New Restaurant Currently in the Design Stage and to Increase the Square Footage of the Premises with Resulting Increased Rent Based on a Newly Submitted Design Footprint. ([memo](#) and [amendment](#) enclosed)
- 8m. Authorization for the Executive Director to Execute Agreements for the South King County Fund Environmental Grants Program and Economic Recovery Procurements in an Amount Not-to-Exceed \$4M, a \$2M Increase from the Prior Authorization. ([memo](#) and [presentation](#) enclosed)

## 9. UNFINISHED BUSINESS

- 9a. Airport Ground Transportation Access Plan Roadmap (Associated with 9b) ([memo](#) and [presentation](#) enclosed)
- 9b. Authorization for the Executive Director to (1) Advertise and Award a Major Public Works Contract for the Early Demolition of the Fourth-floor Bridge to the Main Parking Garage, (2) Amend the Existing Service Agreement for Airport Roadway Design Support Services with HNTB, in the Amount of \$3,100,000, with a New Contract Total of \$8,700,000 (3) Enter into a Reimbursable Agreement with the Federal Aviation Administration, and (4) Authorize an Additional \$6,900,000 for a Total Project Authorization of \$15,500,000 for the Widen Arrivals Roadways Project at Seattle-Tacoma International Airport. (CIP #C800866) – (Item 10b postponed to a time certain at the September 28, 2021, meeting.) ([memo](#) and [presentation](#) enclosed)

## 10. NEW BUSINESS

- 10c. Authorization for the Executive Director to Execute a Contract in the Estimated Amount of \$2,300,000, for a 2-year Agreement with Options for Three One-year Extensions, for Electric Cart Service Between the SEA International Airport's Main Terminal and Sound Transit's Link Light Rail Airport Station. ([memo](#) and [presentation](#) enclosed)

- 10d. Authorization for the Executive Director to Fund \$21,500,000 for the Remaining Design for all Phases of the North Main Terminal Redevelopment Program at Seattle-Tacoma International Airport and Execution of a Second Tenant Reimbursement Agreement with Alaska Airlines to Complete the Remaining Design Scope. (CIP #C801204) ([memo](#) and [presentation](#) enclosed)
- 10e. Authorization for the Executive Director to Add Scope to the Seattle-Tacoma International Airport (SEA) Main Terminal Improvements Program to Complete a Program Definition Document (PDD). No Funding is Associated with the Request and the Total Estimated Program Cost is \$800,000,000 - \$1,000,000,000. (CIP #C801266) ([memo](#) and [presentation](#) enclosed)
- 10f. Introduction of Resolution No. 3796: A Resolution Authorizing the Issuance and Sale of General Obligation and Refunding Bonds, Series 2022, in the Aggregate Principal Amount of Not-to-Exceed \$135,000,000 for the Purpose of Financing or Refinancing Capital Improvements to Port Facilities and Refunding Certain Outstanding Obligations of the Port and Authorizing a Designated Port Representative to Approve Certain Matters Relating to the Bonds. ([memo](#), [draft resolution](#), and [presentation](#) enclosed)
- 10g. Authorization for the Executive Director to (1) Spend Environmental Remediation Funds for 2022 in the Amount of \$16,000,000 and (2) Approve a Five-year Spending Plan for \$114,000,000 for the Environmental Remediation Liability Program for 2022-2026, of Which an Amount Estimated Not-to-Exceed \$30,000,000 will be Obligated During 2022 to be Spent in Future Years. ([memo](#), [map 1](#), [map 2](#), and [map 3](#) enclosed)
- 10h. Order No. 2021-11: An Order Endorsing the Executive Director's Adoption of Policy HR-34, Requiring Port Employees to be Fully Vaccinated Against COVID-19. ([Order](#) enclosed)

## 11. PRESENTATIONS AND STAFF REPORTS

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT